Request for Quotation

Date: 11/05/2026

Quotation Number: 9507

Specification/Quotation Documents For: Distribution Wood Pole 3-Year Bid

RFQ Due Date: 11/19/2026 @ 02:00 pm

To avoid any delay, we encourage you to send responses ahead of the deadline. Responses will not be opened until the stated date and time.

Section 1 – Invitation to Bidders

Sealed bids will be received by BrightRidge until due date and time, then bids will be opened and publicly read. Bidders may participate in the public bid reading by contacting BrightRidge Purchasing at least two hours prior to the bid opening time stated on the specific bid. Bidders making this request will receive a conference call number and a participant code. BrightRidge Purchasing contact information: purchasing@brightridge.com or call 423-952-5161.

All bids must be delivered at the vendor's sole risk as shown in this request for quotation as per Section 2 Instructions to Bidders. BrightRidge is not obligated to accept quotations received after the date and time stated.

Exceptions, if any, will be considered in the quotation evaluation in determining the successful vendor. Vendor must provide supporting documentation with its quotation for any exceptions.

BrightRidge reserves the right to reject any or all quotations, to reject any bid that contains prices for individual items or services that are inconsistent or unrealistic when compared to other prices in the same or other bids, to waive any and all informalities and/or irregularities in the quotation, to negotiate and/or renegotiate with any vendor the terms of its quotation, and to accept any quotation which in its opinion may be in the best interest of BrightRidge. This Request does not commit BrightRidge to pay any costs incurred in the preparation of a proposal or to procure or to contract for service. BrightRidge reserves the sole discretion to withdraw this Request in its entirety at any time without prior notice.

Information provided in this Request is intended solely to assist the respondent in preparing a Quotation. To the best of BrightRidge's knowledge, the information provided is accurate, however, there is no warranty expressed or implied.

Quotations may be held by BrightRidge for a period not to exceed sixty (60) days from the due date of the quotations for the purpose of evaluating the quotations or investigating the qualifications of the vendors, prior to awarding of the order. All quotations shall remain effective for at least sixty (60) days after the due date.

Each vendor's quotation shall constitute an offer to sell the goods or services sought by this Request for Quotation. The award shall be made by execution of a contract mutually agreed upon by both parties.

BrightRidge is a trade name of the Johnson City Energy Authority.

Questions about the integrity or fairness of the sealed bid process contact:
Purchasing at 423-952-5161 or email purchasing@brightridge.com

Specification questions contact:
David Spinnato (423)952-5071 or email dspinnato@brightridge.com

Section 2 – Instructions to Bidders

Each Bidder shall carefully examine all specifications, drawings, and other contract documents to familiarize themselves with all the requirements, terms and conditions thereof. Any information relating to the work furnished by the Owner or others, or failure to make these examinations shall in no way relieve any Bidder from the responsibility of fulfilling all the terms of the contract, if awarded a contract.

No payment will be made for items not set up in the quotation, unless otherwise provided by contract amendment. All Bidders are cautioned that they should include in the prices quoted for the various bid items all necessary allowances for the performance of all work required for the satisfactory completion of the project.

REQUIREMENTS FOR A DIGITAL PROPOSAL/BID SUBMISSION

- **Bids should be clearly identified as:**
  Bid Enclosed and Your Company Name
  BrightRidge Quotation Number: 9507
  Name of the Request: Distribution Wood Pole 3-Year Bid
  Due: 11/19/2026 at 2PM EST

- Send an email with an attached PDF of the digital bid including all required documents listed below to: **SEALEDBIDS@BRIGHTRIDGE.COM.** BrightRidge quotation number should be listed in the email subject line. Documents may be combined and sent as one PDF and cannot exceed 50MB in size. An automatic delivery receipt is sent indicating that the bid email has been delivered to sealedbids@brightridge.com

- Digital Proposal/Bids (hereafter called bids) received after the stated due date and time will be disqualified. BrightRidge will not open the bid submission email or any attachment until the due date and time stated for this sealed bid, this is to maintain the integrity of the sealed bid process

- Send a **SEPARATE EMAIL**, indicating that you have submitted a digital bid also include quotation number in the subject to: **PURCHASING@BRIGHTRIDGE.COM.** **DO NOT ATTACH A COPY OF YOUR BID TO THIS EMAIL!**

- No fax or physically delivered sealed bids will be accepted. **Bids must be digital.** Bidders from small & minority owned businesses needing to make alternative arrangements for physical delivery may call purchasing at 423-952-5161 or 423-952-5000.

Note:
Any bidder that submits a bid to BrightRidge of at least $250,000 or more that provides services, supplies, information technology or construction must certify that it is not currently engaged in, and will not for the duration of this Agreement engage in, a boycott of Israel as defined by Tenn. Code Ann. §12-4-119.

CHECKLIST FOR REQUIRED PAGES TO INCLUDE FROM BRIGHTRIDGE BID PACKAGE

NOTE: FAILURE TO SUBMIT THESE PAGES WILL RESULT IN DISQUALIFICATION OF BID

- **BrightRidge Request for Quotation Form**
- **Quote must be in same order and unit of measurement requested or bid may be disqualified**
- **Section 3-Quotation Information Form**
- **Specification Exception Form**
- **No Bid Questionnaire – If applicable**
- **Business and Taxpayer Identification or W9 form – for NEW vendors**



Contract
BrightRidge reserves the right to accept or reject any or all bids or portions thereof. Vendors may bid multiple options, unless otherwise stated.

Vendors must complete the BrightRidge Request for Quotation Form, if applicable and included in the request for quotation. As a backup, a vendor may include their company quote form, however, items must be quoted in the same order and in the unit of measure requested on the BrightRidge Request for Quotation form, a no-bid line needs to be included also in the order of our request if not bidding on an item.

Delivery
The price bid will be FOB Johnson City, Tennessee, at the location specified below. The bid price shown will be the full charge, including all applicable taxes, surcharges and other incidental fees, shipping charges included.

Delivery Site:
BrightRidge
Shipping/Receiving Entrance
2610 Boones Creek Rd
Johnson City, TN 37615

Invoicing
Unless otherwise stated, submit invoices upon delivery or pickup to ap@brightridge.com. The invoice must include an itemization of all items, supplies, repairs, or labor furnished, including unit list price, net price, extensions, and total amount due.

Payment
Unless otherwise stated, payment will be made within thirty (30) days of the completion of delivery of all items or services in acceptable condition to BrightRidge and receipt of invoice, whichever is later.

Taxes and Fees
BrightRidge is exempt from all Sales and Federal Excise Taxes please quote less these taxes.

BrightRidge is not responsible for financial or legal obligations of the bidders that may include bond premiums, fees, insurance, licenses, permits, taxes, tariffs, or other costs of compliance, unless agreed to in writing by BrightRidge. Taxes may include federal, state, or local taxes or levies. Particular attention should be given to bids that provide construction, installation, and maintenance services that utilize the materials and supplies purchased by BrightRidge. BrightRidge does not pay Tennessee sales and use tax when materials, supplies, and equipment are purchased. If the Bidder wants information about the value of the items that will be used, contact BrightRidge Purchasing. Make a note of Tennessee Code Annotated 67-6-209 section (b) and (e).

If the Bidder wishes to recoup obligations they owe as a result of work performed for BrightRidge, the Bidder must include them in the quotation price. Otherwise, the Bidder should not expect additional payment from BrightRidge for these obligations.

Equal Employment Opportunity Clause
To the extent not exempt therefrom, the vendor/subcontractor designated herein agrees to in all respects comply with and abide by the provisions of Executive Order 11246, Section 503 of the Rehabilitation Act of 1973, and the Vietnam Era Veterans' Readjustment Assistance Act of 1974, each as amended, and applicable implementing Regulations, including the Equal Employment Opportunity Clause referred to at 41 C.F.R. § 60-1.4, 41 C.F.R. § 60-741.5, and 41 C.F.R. § 60-250.5, as well as those otherwise appearing at 41 C.F.R. § 60-1, et seq., 41 C.F.R. § 60-741.1, et seq., and 41 C.F.R. § 60-250.1, et seq., each as amended.

Section 3 – Quotation Information

The successful contractor agrees to indemnify, investigate, protect, defend, and save harmless BrightRidge, its officials, officers, agents, and employees from any and all third-party claims and losses accruing or resulting from bodily injury or damage to property caused by the successful contractor in performance of this contract.

The successful contractor also agrees to indemnify, investigate, protect, defend, and save harmless BrightRidge, its officials, officers, agents, and employees from any and all third-party claims and losses accruing or resulting from bodily injury or damage to property caused by the successful contractor's sub-contractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies to the successful contractor in connection with the performance of this contact.

If the successful contractor supplies products it manufactures (in whole or in part), the successful contractor agrees to indemnify BrightRidge, its officials, officers, agents, and employees from any and all third-party claims and losses accruing or resulting from bodily injury or damage to property caused by the failure of such products.

If the successful contractor only supplies products manufactured by others, the successful contractor is not obligated to indemnify BrightRidge for a failure of any such products manufactured by others. If the successful contractor only supplies products manufactured by others, the successful contractor agrees to cooperate with BrightRidge and take all reasonable steps to assist BrightRidge in making claims against any such product's manufacturer for any such product's failure.

In any case, the foregoing provisions concerning indemnification shall not be construed to indemnify BrightRidge from damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of BrightRidge or its employees. This indemnification shall survive the expiration or early termination of this contract.

The undersigned acknowledges: That he/she is an authorized agent of the vendor submitting this quotation. The receipt of the following addenda (if any). The provision of the indemnification agreement.

Company Name:

_____

Company Address:

_____

Taxpayer ID: _____

Telephone Number: _____ **Mobile Number:** _____

E-mail: _____ **Fax Number:** _____

Primary Point of Contact: _____

Authorized Signature: _____

Date of Signature: _____**Title:** _____

Printed or Typed Name: _____

FAILURE TO SUBMIT THIS COMPLETED FORM WITH YOUR BID SUBMISSION MAY RESULT IN YOUR BID BEING REJECTED AS UNRESPONSIVE.

BrightRidge
Specifications Exception Form

In the interest of fairness and sound business practice, it is mandatory that you state any exceptions taken by you to our specifications.

It should not be the responsibility of BrightRidge to ferret out information concerning the materials which you intend to furnish.

If your bid/quotation does not meet all of our specifications, you must so state in the space provided below.

Bids on equipment, vehicles, supplies, services, and materials not meeting specifications may be considered by BrightRidge, however, all deviations must be listed below.

I do meet specifications.

Signature: _____

I do not meet specifications. *Exceptions are in the space provided.*

Signature: _____

FAILURE TO SUBMIT THIS COMPLETED FORM WITH YOUR BID SUBMISSION MAY RESULT IN YOUR BID BEING REJECTED AS UNRESPONSIVE.

Exceptions (please list below and specify exceptions)

No Bid Questionnaire

BrightRidge
Attn: Purchasing
2600 Boones Creek Rd
Johnson City, TN 37615

Quotation Number: 9507

If you choose not to bid, please complete the questionnaire below and return it with your response by the bid opening date. Your assistance in helping us to analyze no bid rationale is very much appreciated.

For the following reason(s) we are submitting a no bid:

_____ Item not supplied by our company.

_____ Bid specifications (e.g. too restricted, not clear, etc.) Please explain.
_____

_____ Profit margin on municipal bids is too low.

_____ Past experience with BrightRidge (e.g. payment delay, bid process, administrative problems, etc.) Please explain. _____

_____ Insufficient time allowed to prepare and respond to bid request.

_____ Bid requirement ☐ Too Large or ☐ Too Small for our company.

_____ Priority of other business opportunities limit time/other resources available to deliver or perform according to bid specifications.

_____ Other reason(s). Please explain. _____

Company Name: _____

Address: _____

Telephone: _____ E-mail: _____

_____ _____
(Signature) (Printed/Typed Name)

Title: _____ Date: _____

BrightRidge
Business and Taxpayer Identification Information

This Business is operating as a:

☐ Individual/Sole Proprietor or Single Member LLC ☐ Partnership ☐ Trust/Estate

☐ C Corporation ☐ S Corporation

☐ Limited Liability Company
(Enter the tax classification (C=Corporation, S=S Corporation, P=Partnership) _____

☐ Other (please describe) _____

Licensed or otherwise authorize to business by the state of: _____

Taxpayer Identification Number: __ __ - __ __ __ __ __ __ __
Or
Social Security Number: __ __ __ - __ __ - __ __ __ __

Legal Name: (as shown on your income tax return)

_____

Doing Business as Name: (DBA)

_____

Address: _____

City, State, Zip: _____

Note:
If applicable, your bid may be rejected if you do not complete and submit this page and/or a W-9 with your bid. Checks in payment of obligations by BrightRidge will be made payable to your legally issued name unless you state a DBA. Federal Tax reporting, if required, will also be in your legal name.

Distribution Wood Pole 3-Year Bid

BrightRidge is requesting formal bids for a three (3) year blanket purchase order for Wood Poles. Please review the following specifications, delivery terms, and pricing requirements before submitting your proposal.

1. Scope & Ordering Structure

- **Blanket Purchase Order:** All purchases will be executed under a **3-year blanket order**. BrightRidge reserves the option to extend the agreement for an **additional one-year term**, subject to mutual pricing agreements and supplier performance satisfaction.
- **Quantities:** Please find the Request for Quotation below detailing the anticipated pole quantities for the 3-year period based on historical purchases. Please note that actual quantities may vary based on BrightRidge's needs for the 3-year period.
- **Staggered Ordering:** Poles will be ordered on a week-to-week, staggered basis throughout the duration of the 3-year agreement.
- **Load Variances:** Order quantities per delivery will vary (plus or minus) based on standard full truckload capacities.
- **Coordination:** All orders must be coordinated directly through the BrightRidge Warehouse Manager at the time of order placement.

2. Delivery & Logistics

- **Standard Delivery Window:** Deliveries must be scheduled and received **Monday through Friday, between 8:00 AM and 3:30 PM**. Deliveries outside these hours are strictly prohibited unless explicitly cleared in advance by warehouse management.
- **Emergency Exception:** Standard delivery hours do not apply during emergencies, such as extreme weather conditions or critical grid restoration events.
- **Lead Times:** Suppliers must clearly state their **estimated time of arrival (ETA)** for normal, non-emergency loads within their bid submission.

3. Quality Assurance & Rejections

- **Rejected Material:** Any poles rejected by BrightRidge inspection upon or after delivery must be handled by the supplier. The supplier is responsible for issuing full credit for the rejected material and/or arranging the physical pickup of the poles, coordinated directly with warehouse management.
- **Reasons for Rejection:** Rejection reasons may include, but not limited to, failure to meet specified length, class or dimensional requirements; excessive checking, splitting, cracking, sweep or crook; improper preservative treatment; decay, rot, insect infestation, or fungal damage; damage sustained during manufacturing, handling, or transportation; missing or incorrect identification markings; or any other condition that, in the judgment of BrightRidge, adversely affects the pole's structural integrity, safety, performance, or compliance with applicable specifications.

4. Pricing Requirements

- **Price Stability:** All quoted pricing must remain **firm and constant** for the initial 3-year period of the contract. Escalation clauses or variable pricing models will not be accepted for the base term.

REQUEST FOR QUOTATION

BrightRidge
2600 Boones Creek Rd.
Johnson City, TN 37615

Vendor	Quotation
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Print Date	**Page**
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TO
BRIGHTRIDGE *** SEALED BID ***
PLEASE WRITE COMPANY NAME IN THIS AREA
2600 BOONES CREEK RD
JOHNSON CITY, TN 37615

SHIP TO
JOHNSON CITY ENERGY AUTHORITY
2610 BOONES CREEK ROAD
JOHNSON CITY, TN 37615
Phone: (423)952-5161
Fax: (423)952-5092

Phone:
Fax:

Response Due Date: 2:00 pm 11/19/2026

Requested Terms

Shipment Method	Shipment Terms	FOB	Payment Terms
Best Way	Pre-Paid and Included	Destination	NET -30 DAYS

LN	ITEM	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	DEL DT/LEAD TM
1	48306816	600.000	EA	POLE, WOOD 30-6 SOUTHERN PINE OR DOUGLAS FIR, TREATED		
2	48355816	900.000	EA	POLE, WOOD 35-5 SOUTHERN PINE OR DOUGLAS FIR, TREATED		
3	48404816	250.000	EA	POLE, WOOD 40-4 SOUTHERN PINE OR DOUGLAS FIR, TREATED		
4	48405816	2,000.000	EA	POLE, WOOD 40-5 SOUTHERN PINE OR DOUGLAS FIR, TREATED		
5	48453816	1,000.000	EA	POLE, WOOD 45-3 SOUTHERN PINE OR DOUGLAS FIR, TREATED		
6	48502816	150.000	EA	POLE, WOOD 50-2 SOUTHERN PINE OR DOUGLAS FIR, TREATED		
7	48552816	50.000	EA	POLE, WOOD 55-2 SOUTHERN PINE OR DOUGLAS FIR, TREATED		
8	48601816	30.000	EA	POLE, WOOD 60-1 SOUTHERN PINE OR DOUGLAS FIR, TREATED		

REQUEST FOR QUOTATION

Vendor	Quotation
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LN	ITEM	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	DEL DT/LEAD TM

Vendor Terms

Shipment Method	Shipment Terms	FOB	Payment Terms

ALL PRICING MUST BE GOOD FOR 7 DAYS AFTER RECEIPT OF PURCHASE ORDER. VALID THRU DATES MUST BE ENTERED IF PRICING WILL ONLY BE HELD FOR A SPECIFIC PERIOD OF TIME.

NOTE TO AVOID DISQUALIFICATION OF YOUR QUOTATION
Vendors must use quotation provided, you may include your own form as back up: quote items in the same order as our form, BrightRidge form will be used for Processing Bid. QUOTES MUST BE IN THE SAME UNIT OF MEASUREMENT AS REQUESTED. Indicate manufacturer quoted. If not a listed manufacturer, pre-approval is required through our Engineering Department. Include estimated delivery date. Please note that your lead times may impact our selection process. Standard packaging needs to be indicated on quote. *Note our requested shipping terms are pre-paid and included, if different terms the estimated amount of shipping charges need to be included with quotation.

Valid Through Date:

Authorizing Signatures

WENDI DAVIS
GENERAL ACCOUNTANT
(423)952-5128

BrightRidge®
P.O. Box 1636
Johnson City, TN 37605-1636
Tel 423-952-5000
Fax 423-952-5074

Distribution Wood Pole Specifications

All wood poles are to comply with RUS Bulletin 1728F-700. In addition to this bulletin all poles shall adhere with the following:

General

- All poles shall be Southern Pine species pressure treated with Chromated Copper Arsenate (CCA) with Emulsion Treatment (ET) / Climbing Enhancer (CE).
- All poles shall meet the latest version requirements of ANSI 05.1 Specifications and Dimensions for wood poles along with Table 1.1 below which states the minimum circumference at pole top.
- Poles subject to machine operations shall be free from machine damage that causes splintering on the side surfaces of poles.
- Trimming or shaving to correct damage occurring in handling shall not result in abrupt changes in contour of the pole or reduction in circumference below class requirements.
- Pole sweep shall be measured from top to bottom of the pole, not to the ground line.
- All Poles shall be drilled according to RUS Bulletin 1728F-700 Pole Framing Guide W1.1G with exception to the neutral and anti-split bolt holes listed below.
- Anti-Split bolt hole shall be drilled 6 inches from pole top at a 90° angle to through bolt holes.
- Neutral Bolt hole shall be drilled 6 feet from pole top at a 90° angle to through bolt holes.
- **All through bolt holes shall be drilled straight with a jig to ensure they are parallel to each other.**

Treatment

- Poles shall be preserved using a solution of Chromated Copper Arsenate (CCA) with Emulsion Treatment (ET) / Climbing Enhancer (CE) at .6 lb. per cubic ft to a depth of 90% of the sapwood.
- All poles shall be brown (no bleed), kiln dried or properly seasoned in accordance with RUS Bulletin 1728F-700.

Inspection

- All poles shall be given a complete inspection that abides by RUS Bulletin 1728H-702 and RUS Bulletin 1728F-700.
- All poles shall be drilled and tested for proper preservative penetration within the zone of one foot above to one foot below the brand.

Cleanliness

- The surfaces of all poles shall be, and shall remain clean, dry, and free from oily, greasy, sticky, or tarry material.

Table 1.1

Class	1	2	3	4	5	6
Minimum Circumference at top (in.)	30	28	26	24	22	20

Any pole received that is not in accordance with RUS Bulletin 1728F-700 along with any of the additions mentioned above are subject to immediate return.